



Child's Name: \_\_\_\_\_

Class/Year Enrolled: \_\_\_\_\_/\_\_\_\_\_

## **Child's P-file Checklist**

- \_\_\_\_\_ Registration form
- \_\_\_\_\_ Child's Passport Size Photograph
- \_\_\_\_\_ Child's Developmental Profile Too
- \_\_\_\_\_ Photocopy of Child's Birth Certificate
- \_\_\_\_\_ Photocopy of Child's Birth Record
- \_\_\_\_\_ Photocopy of Child's Certificate of Vaccination
- \_\_\_\_\_ Photocopy of Father's NRIC
- \_\_\_\_\_ Photocopy of Mother's NRIC
- \_\_\_\_\_ Photocopy of Single Mother's/ Father's Letter of Employment
- \_\_\_\_\_ Acknowledgement of Parent's Handbook
- \_\_\_\_\_ Acknowledgement of Centre Closure
- \_\_\_\_\_ Welcome Letter
- \_\_\_\_\_ Thank you for Visiting Letter/ Visitor Form